

# Library Trustees Meeting minutes ~ Monday, July 23, 2018

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy Perry/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

**Call to order:** 12:30 pm

The minutes of the previous meeting were unanimously approved by the members of the Board.

## Youth Services Report:

### Children's Services

#### Past Programs and Attendance Numbers:

- In June, we had 18 children's programs with a total of 392 people in attendance.
- We are little more than half way through our Summer Reading Program and currently have 535 participants (last year's total – 572). We will continue registration until that last day of the program, which is Aug. 17<sup>th</sup>.
- FY2018 Totals: Programs- 250 Attendance- 3,398

#### Upcoming Programs:

- Storytime:
  - Summer Storytimes: Every Thursday at 10:30 AM until 8/23 (ages 1-5)
  - Storytime at the Bank: Monday, Aug. 13 and 27 at 10:30 AM (ages 1-5)
- Guest/Performers/Events:
  - Crafternoons: Every Tuesday and Thursday, until 8/16 from 1-5 PM (All Ages)
  - Kidding Around Yoga with Nichole: Thursday, July 26 at 5:30 PM (ages 4-7)
  - Bright Star Theater Group: Friday, Aug. 3 at 6 PM (all ages)
  - Free Movie Friday: Aug. 10 at 2 PM. Showing: Early Man
  - Michael's Rockin' Juggling Comedy Show: Friday Aug. 10 at 4 PM (all ages) - on the common
  - Mr. Vinny's Shadow Puppet Show: Monday, Aug. 13 @2:30 PM (all ages) - inside 2nd floor meeting room
  - Music and Movement with Deb Hudgins: Monday, Aug. 20 at 10:30 AM (ages 1-5)
  - Rocket: There and Back Again: Wed. Aug. 22 at 4 PM (ages 5-18)
- Lego Club Meetings:
  - Wednesday, July, 25 at 2 PM
  - Wednesday, Aug. 8 at 2 PM

### Tween/Teen Services

#### Past Programs and Attendance Numbers:

- In June, we had 3 teen programs with 12 people in attendance.

- FY2018 Totals: programs-51 attendance- 276

Upcoming Programs:

- Evil Genius Club session 2 started today.
- We are halfway through our Evil Masterminds session.
- Murder Mystery- Saturday, Aug. 11 at 4 PM
- Snacks That Rock- Thursday, Aug. 16 at 4 PM

**Director’s Report:**

	Adult Programs	Number of Participants
July 2017	5	47
August	8	74
September	8	63
October	10	75
November	6	42
December	4	22
January 2018	10	105
February	8	63
March	12	93
April	7	67
May	11	90
June	5	23
<b>FY 18</b>	<b>94</b>	<b>764</b>
FY 17	82	550
FY 16	79	394
FY 15	80	285
FY 14	71	379

**Meetings attended:**

7/13- C/WMARS Executive Committee @ C/WMARS

I’ve been elected as Secretary again. This is beginning of my second (and last due to term limits) full term (I had finished someone else’s term initially).

7/20- Webinar on Content Strategy Management

**Adult programs:**

Book groups are taking August off

**Crowes Pasture** - Saturday, July 21 at 6 pm on the Common

**Stamping Bookmark and Card** - Thursday, July 26 at 6 pm UniBank 146 North- 6/12 full

**Murphy Academy of Irish Dance** - Saturday, July 28 at 5:30 pm on the Common

**Tony Gahan** - Saturday, July 28 at 6:30 pm on the Common

**Boxwood Wreath Craft**

Tuesday, July 31 at 6:30 pm- full w/waiting list

Tuesday, August 7 at 11:30 am- half full 6/12

**Welcome sign w/Faux Calligraphy**

Thursday, August 2 at UniBank- full

**Appalachian Trail Program** - Tuesday, August 14 at 6:30

**Instant Pot Program** - Thursday, August 16 at 6 pm

**Pop/Box Papercrafts**

Thursday August 9 and 23 at UniBank- both have a few spaces left

**Friends:** Met on 7/13. Are planning a few fundraisers for fall/winter. These will tentatively include flower arranging, fudge, and football. They will have a book sale here during Chain of Lights. Next meeting scheduled for 8/17 at 10:30 am.

**Staff Update:**

New page Elliott assumed working regular page hours as of July 1. He's doing great so far.

De-escalation training for staff will take place in Sturbridge on 9/11. Some staff will attend but some members will remain behind to keep the library open.

**Misc:**

Summer Reading started Monday, June 25 and runs until Friday, August 17. Sign up numbers as of July 18 are Adult: 143 Teens: 118 Kids: 273 (that's the same number of adults as last year and about 25 more each in kids and teens)

OverDrive magazines: started in early July. There are 50 titles available so far; eventually there will be 100. Also available now is the ability to utilize the OverDrive collections of the Minuteman, Old Colony and Sails library networks.

Possible switch to different museum pass/program registration software ( A discussion took place resulting in a decision to proceed with the change of software.)

Tests Proctored- 3

A 2 hour follow-up Reader's Advisory Workshop will be help for staff and volunteers. Betsy reports that the workshop is funded by a grant.

The library will be closed for Labor Day on 9/1 and 9/4.

**Old/New Business:**

Lisa attended the Osterman Grant Recipient dinner.

**Upcoming Meeting Dates:**

Sept. 24, 18 @ 3:30pm

Oct. 29, 18 @ 3:30pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. Old/New Business

**Adjournment:** 1:15 pm